

# 2019 China Wan Tong Yuan (Holdings) Limited

## **About This Report**

This report is the third Environmental, Social and Governance (ESG) report released by China Wan Tong Yuan (Holdings) Limited. For all interested parties of the company, this report comprehensively discloses the company's concepts, practices and effects in the area of environment, society and governance in 2019.

## **Time Period**

This report mainly covers the company's performance in the areas of environment, society and governance from 1 January 2019 to 31 December 2019. In order to strengthen the report's comparability and foresight, parts of the content and data have been extended.

## **Report Scope**

This report covers the overall business of China Wan Tong Yuan (Holdings) Limited, including the sale of burial plots and columbarium units, the provision of other burial-related services and the provision of cemetery maintenance services.

## **Reference Basis**

This report is mainly prepared in accordance with the requirements of the "Interpretation for Non-compliance" and the "Proposed Disclosure" present in the *Environmental, Social and Governance Reporting Guide* (*ESG Guide*) of the Hong Kong Stock Exchange.

## **Content Choice**

All the data and cases used in the report are from the company's formal documents, statistical reports or, related public data. We have fully communicated with interested parties to ensure that the report information conforms to the requirements for principles of significance, quantization, balance, and consistency in the *ESG Guide*.

### Name Explanation

For the convenience of expression and comprehension, "China Wan Tong Yuan (Holdings) Limited" in this report is also referred to as "Wan Tong Yuan", "the Company" and "We".

## **Report Acquisition**

The report has been issued in electronic format and can be downloaded and viewed on the website of the company www.lfwty.com. This report is available in Chinese and English versions. If there is any ambiguity in the interpretation of the content, references from the Chinese version shall prevail.

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## **Chairman's Statement**

2019 marked the third year that Wan Tong Yuan went public. During this period, under the tenet of "respecting life, returning to nature, displaying humanity, and eternal commemoration", the Company kept exploring cemetery operation, funeral services, and cemetery maintenance to address diverse customer demands. As an advocate for green and modern cemetery services, we strive to build an all-in-one cemetery integrating burial and memorial, garden art, cultural exhibition, and national defense education.

### Enchancing value creation ability

We adhere to a compliance-based management approach to forestall and defuse risks, enhance internal audit, improve Party conduct and build clean governance, and optimize suppliers management mechanism, thus constantly enhancing our ability of value creation. In 2019, we leaped forward transferring our listing from GEM to the Main Board. The operating revenue reached RMB 63.4 million, an increase of 46.1% compared with 2018, achieving a major jump in our operational efficiency.

### Providing diverse services

Committed to "honoring the deceased, healing the living", we protect the rights and interests of our customers, cater to their demands, and innovatively upgrade our services to provide a better customer service experience. In 2019, 4,788 urns and files of 19 villages in the development zone of Langfang city were relocated and deposited in an orderly and standardized manner.

### Driving green development

To create a park-like ecological cemetery, we strived to conserve energy, reduced emission, and improved the efficiency of energy and water resources to minimize the negative impacts of business operations on the environment. We pushed for civilized sacrifices and ecological incinerators, and improved the greening coverage of the cemetery to build an environmental-friendly cemetery along with our customers.

### Serving public welfare

Upholding the corporate culture of "Let Love Lives On", we leveraged the role of Wan Tong Yuan Cemetery as a revolutionary education base to organize patriotic education activities and charity events, such as visiting and caring for the disabled and elderly to shoulder our share of responsibility to the society. We safeguarded the legitimate rights and interests of our employees, and supported their capability enhancement and broader career paths for shared development.

In 2020, we will continue to tap into our core competencies while forging ahead with the spirits of innovation and exploration towards sound development that contributes to humanity, public welfare, and the environment. We will work hard to strike a balance between economic performance, environmental benefits, and social contribution. In the journey of transforming the traditional funeral industry to a modern service industry that honors life, we will continuously deliver value to investors and the society with better products and services!



## **About Us**

## **Company Overview**

China Wan Tong Yuan (Holdings) Limited (stock code: 6966.HK), founded in Langfang, Hebei in November 2007, is a leading burial service provider in Langfang, with operations covering: cemetery operations, burial etiquette, and cemetery maintenance services. Wan Tong Yuan has now developed up to 21 tomb areas featuring traditional and artistic-style graveyards, which all serve in meeting the different demands of our customers. Our company principally engages in the sale of burial plots and columbarium units, the provision of other burial-related services, and the provision of cemetery maintenance services in Langfang. Langfang is one of the cities with the fastest growth in Hebei Province, and boosted by the Jing-Jin-Ji Metropolitan Integration, we plan to achieve industrywide chain development centred on burials, therefore establishing a diversified development system to foster the rapid development of the company.

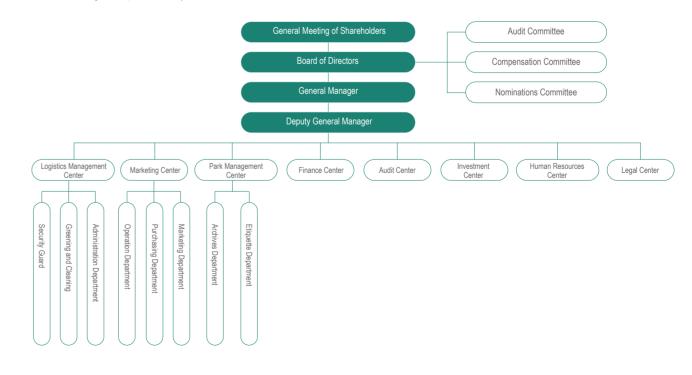


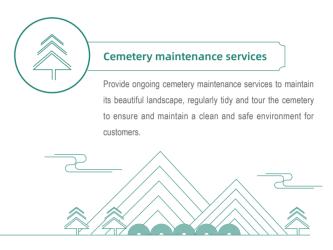
Sale of burial plots and columbarium units, which includes the right to use the burial plots and headstones and other ancillary products to be used on the burial plots, and the right to use the columbarium units.

Other burial-related services such as the organization and conducting of interment rituals, the design, construction and landscaping of the burial plots, and the engraving of inscriptions and ceramic photographs on the headstones.

## Corporate Governance

By strictly following the regulations and requirements of standard documents related to the Hong Kong Stock Exchange and combined with practical conditions of Wan Tong Yuan, we have established a relatively seamless framework of corporate governance. This has been further enhanced at the governance level to ensure sustainable, steady and sound development by formulating well-defined institutional systems, and work procedures.





## **Responsibility Management**

## **Responsibility Governance**

We have integrated environmental, social and governance aspects into the company's daily operations and risk management systems, established a strong corporate governance structure. This has gone far in monitoring and implementing comprehensive environmental, social and governance policies to ensure the company's sustainable development.

Å **Board of Directors** 单혀혀 Responsible for environmental, social and governance risk assessment, strategy development and environmental, social and governance reporting approvals related to the ÅØ) company

**ESG Working Group** 

Report to the Board of Directors on the implementation of environmental, social and governance projects, collate data on environmental, social and governance performance indicators, and prepare environmental, social and governance reports.

## **Communication of Interested Parties**

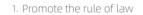
By positively responding to the sustainable development trends and by taking the breakthroughs of meeting demands and expectations of government, public, customers, employees and other interested parties, Wan Tong Yuan has constantly enhanced sustainable development awareness. Considering this, the company has also applied a sustainable development concept to daily management and operations and taken practical steps to accelerate the mutual sustainable development of enterprises and society.

Interested Parties	Expectations and Requirements	Responding Measures
	* Operate in compliance with the law	* Follow policy changes
	* Pay taxes in compliance to the laws	* Pay taxes in compliance to the laws
Government	* Protect the local environment	* Implement green burials
	* Avoid business risks	* Manage and control business risks
	* Receive return on investment	* Maintain growth of business and ensures profitability
hareholders and Investors	* Standard information disclosure	$\star$ lssue 2019 quarterly, interim and annual reports
	* Obtain due consumption rights and interests	* Protect customer rights
	* Effective response and resolution of complaints	* Improve customer feedback channels and customer complaints
Customers	* Ensure information security	procedures * Emphasize the protection of customer privacy
a & a	* Performance of contract in accordance with law	* Maintain fair and transparent procurement processes
	* Admittance criteria for suppliers	* Create a responsibility supply chain
(8) Suppliers	* Promote mutual development	* Provide fair opportunities to promote cooperation and win-win outcomes
$\bigcirc$	* Salary and welfare guarantees	* Improve the remuneration system
	* Occupational health and safety	* Carry out staff physical examination
\ VV-1	* Fair promotion and development	* Establish a long-term talent hunt system
Employees	* Work and life balance	* Develop employee recreational activities
କ୍ରକୁ	* Energy conservation and emissions reduction	* Implement green burials
444	* Waste disposal	* Reduce environmental impact of business activities
Environment	* Protect the ecological environment	* Impose environmental friendly measures and greening of cemetery
	* Promotes community development	* Support revolutionary traditional education
	<ul><li>* Promotes community development</li><li>* Caries about vulnerable groups</li></ul>	<ul> <li>* Support revolutionary traditional education</li> <li>* Serve public welfare</li> </ul>

## Analysis of Substantive Issues

Based on the ESG Guide, according to industry trends and media reports, the company has sorted out 24 issues related to corporate development. Through extensive related party research, the company has ranked them according to "the importance to related parties" and "the importance to company development", identified material issues in the report and disclosed them in detail to effectively respond to related parties' concerns and expectations.





- 2. Strengthen risk management
- 3. Improve Party conduct and building clean governance

### 4. Enhance operation performance

- 5. Strengthen suppliers management
- 6. Boost the development of industry
- 7. Energy conservation and carbon reduction
- 8. Resource and energy conservation
- 9. Refine emission management

### 10. Advocate green burials

### 11. Optimize cemetery environment

12. Protect customer rights and interests



- 14. Customer privacy protection
- 15. Properly handle customer complaints
- 16. Create satisfactory service
- 17. Diverse and equal employment
- 18. Salary and benefits
- 19. Occupational health and safety
- 20. Employee training and development
- 21. Employee care
- 22. Support patriotic education
- 23. Serve public welfare
- 24. Participate in voluntary services

Note: The topics in green are the material topics.

## **Sustainable Operation** for Value Creation

With the view of value creation and better operation performance, we tight control over business risks, strengthen supplier management, and continuously enhance our value creation ability, so as to further drive the development across the industry.



## **Operational Risks Control**

In order to ensure efficient operation as well as sustainable and sound development, we adhere to law-based governance, continue to upgrade the risk management and internal control system, enhance internal audit, and improve Party conduct and build clean governance.

## Promote the rule of law



Abiding to national and industrial laws and regulations

We strictly adhere to the laws and regulations of the state and the provisions of the Corporate Governance Code stipulated in Appendix 14 of the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited (the Listing Rules), and closely follow the updating of the laws and regulations of the burial service industry to ensure that the Company operates in full accordance with the law.

> We perfect the regulations on the rule of law, and contract auditing to guarantee legal operation, and guard against risks.

By actively organizing trainings on the rule of law, we aim to build an atmosphere of knowing and understanding the law. This also should focus on a healthy development environment where we can constantly enhance the legal awareness and abiding ability of employees.

## Strengthen risk management

## Building a risk management framework

The Board of Directors fully understands the overall responsibility to establish, maintain and review the risk management and internal control system. The senior management reviews and evaluates relevant procedures, monitors risks, and reports to the Board of Directors and the Audit Committee regarding any changes and identified risks.



	Establish
	Attaching in
$ \rightarrow $	conditions
$- \bowtie$	department
— K X	

Setting up major risk early warning system and emergency response mechanism By defining risk early warning standards and formulating emergency plans for major risks or emergencies that may occur, we are able to clarify the responsible personnel, standardize response procedures, and ensure that emergencies are handled timely.







### ning an internal control and approval system

mportance to risk internal control management, we specify the procedures, , scopellquota, and documents required for approval, as well as the ts and personnel in charge and their corresponding responsibilities.

(1 | I)

## Tighten internal audit

We prioritize daily supervision and special audit tasks and carry them out in a phased manner to fully unleash the supervision and service functions of internal audits.



## Improve Party conduct and building clean governance

Through public telephone reporting, timely processing, follow-up and feedback on the results, we make sure social supervision plays a key role in improving Party conduct and building clean governance.



Number of anti-corruption lawsuit

0









0

**Enhance Operation Performance** 



In 2019, the Company leaped forward to transfer our listing from GEM to the Main Board which has brought major breakthroughs in its business management, service, and operational efficiency.



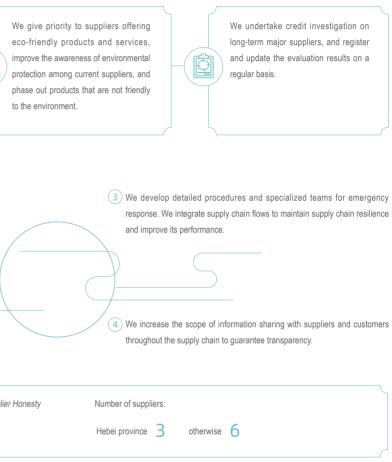


## **Strengthen Suppliers Management**

Upholding the principles of open, fair and just procurement procedures, we establish a sound supplier management mechanism by continuously forging honest partnership with suppliers, incorporating social and environmental risks of suppliers into our risk management system, and tightening risk control throughout the supply chain to guarantee both shared and long-term development of both parties.

## Improving the suppliers selection mechanism





## Tightening suppliers management

1 We strengthen the management of supplier and customer relationships, expand supply channels across regions, survey and track supplier qualifications and set up a mechanism encouraging the survival of the fittest to bring the advantages of cooperative competition into full play.

2 We make full use of the Internet, especially the e-commerce to lower supply chain management risks.



Case

### Welcoming party of Wan Tong Yuan partners

In January 2019, we held a party to award outstanding partners, and strengthen communication with suppliers to jointly build a sustainable supply chain.





## Sustainable Service for **Customer Satisfaction**

We always take customer demand as the guideline, and hold onto the commitment of "honoring the deceased, healing the living" . Thus, we protect customers' rights and interests, cater to their demands, and upgrade our services to deliver high-quality and heartfelt services to win their satisfaction.

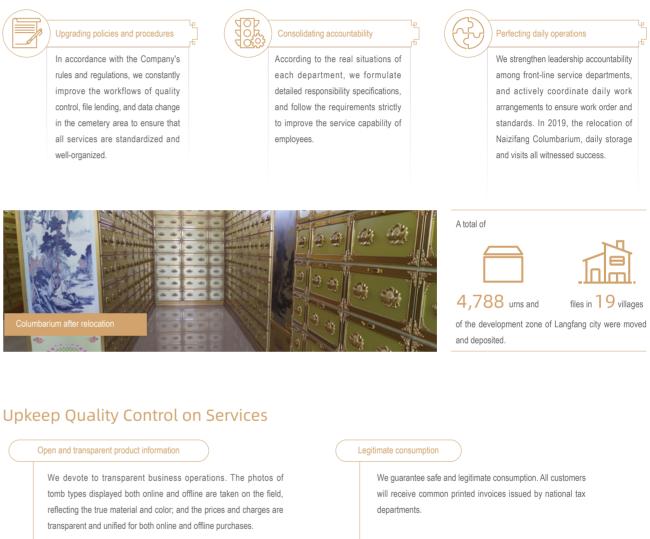


## Protect Customer Rights and Interests

We spare no effort to strengthen service management, optimize service systems and processes, and enhance the staff's sense of responsibility and professional ability to further protect the fundamental rights and interests of customers, such as their privacy security and freedom of consumption.

## **Better Service and Management**







When inquiring tomb location, the personnel must type the name of the deceased and the mobile phone number of the contract person, and all customer information is kept strictly confidential. We assign designated personnel to take charge of review, registration and archiving of files borrowed to ensure information security. Besides, we raise the staff's sense of responsibility to respond to customer demands, and protect their legitimate rights and interests.





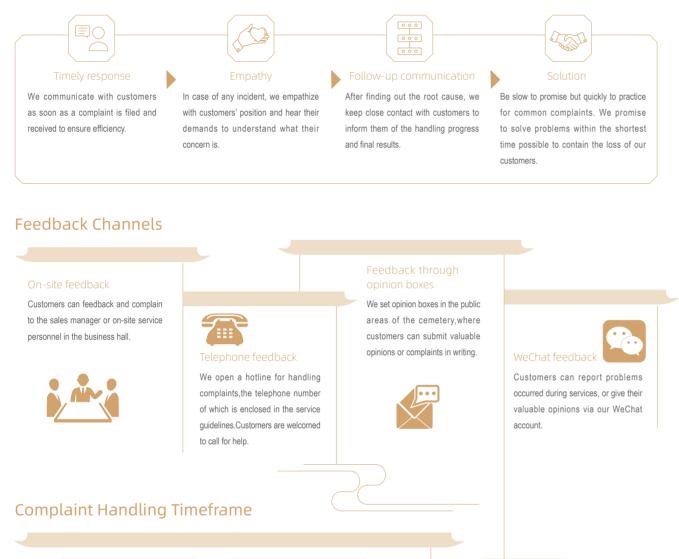
We provide hardcopy service details listing all service items to safeguard the consumers' right to know.

## Value Customers Feedback



Support from customers is the main force driving our development. We highly value their advice and opinions, and continue to upgrade the feedback mechanism, and open multiple channels to deliver timely response, so as to deliver better customer experience.

## **Properly Handle Customer Complaints**



We make immediate remedies and changes as needed.

For problems that cannot be solved in time, solutions shall be given within 24 hours in principle.

## **Create Satisfactory Services**

We actively upgrade the supporting facilities in the cemetery, and strive to provide convenient and high-quality services to meet diverse needs of customers and improve their experience.

## **Convenient Services**

We have added new supporting facilities in the memorial hall of the columbarium as well as new benches, and mobile phone charging stations in the cemetery to build a better environment for visitors.

## We expand the functions of our WeChat official account to include online tomb-sweeping, tomb location inquiry, and flower booking and enrich the types of sacrifices in WeChat mall to provide customers with more convenient services.



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We provide free emergency medicine, drinking water, wheelchair, grave-sweeping tools, umbrellas, battery cars, and tomb-sweeping shuttle buses, creating more convenience for our customers.



## **Quality Services**

### Burial service

We propose the kneeling burial service and group worship service in the funeral hall to show the utmost respect for the deceased and their families.

We have launched new funeral etiquette packages, and enriched the funeral packages to meet diverse needs of customers.

### Valet tomb sweeping servic

We provide a variety of tomb cleaning, and valet tomb sweeping services to worship the deceased on behalf of customers that cannot show up in person.



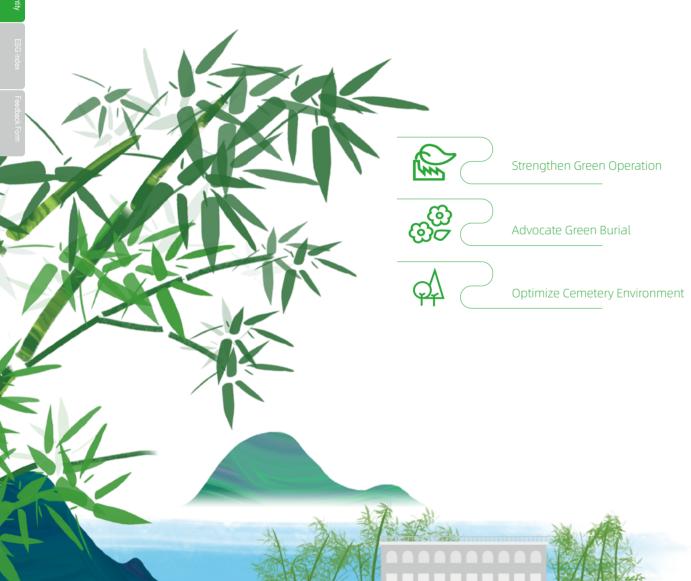






## **Green Development for Ecological Progress**

Climate change has become a serious challenge for all mankind. As an advocate for sustainable development, we integrate the concept into business operation, constantly strengthen environmental management, reduce risks, and actively promote green tomb sweeping. By building a park-like ecological cemetery and continuously optimizing the cemetery environment, we hope to contribute our efforts to ecological progress.



## Strengthen Green Operation

In accordance with the Environmental Protection Law of the People's Republic of China and other laws and regulations, we highlight energy conservation and emission reduction, and improve the efficiency of energy and water resources to honor our green development commitment.

## **Refine Emission Management**

We shoulder the responsibility of environmental protection through reducing discharge of waste water, gas, and materials to pursue a green and intensive style of management and limit the negative impacts of business operation.

## Exhaust emissions reduction

Firecrackers, incense, paper and relics are the main sources of exhausts. In 2019, we continued to advocate civilized sacrifice and low-pollution incineration. By using a new type of environmental-friendly incinerator, we significantly reduced the emission of smoke and dust during sacrifices. Meanwhile, by better managing vehicles, we slashed direct emissions of fossil fuels (gasoline and diesel).



Nitrogen oxide emissions 178.65kg

### Energy conservation and carbon reduction

We actively respond to the challenges brought by climate change, pay attention to the impacts of greenhouse gas emissions on the environment, and vigorously promote the emission reduction efforts in the cemetery to relieve the burden on natural environment.

Scope 1 Carbon dioxide emissions/ton

264.27

Scope 2 Carbon dioxide emissions/ton

Note: Scope 1 refers to direct carbon dioxide emissions caused by fuel combustion from fixed sources (excluding electricity) and mobile sources (automobiles); Scope 2 refers to indirect carbon dioxide emissions caused by purchased electricity.

## Solid waste management

In strict accordance with relevant national laws and regulations, we classify, store, and dispose of domestic wastes, kitchen wastes, and sacrificial wastes generated during operation to make sure our waste discharge meet relevant standards and avoid environmental impact.



Production of harmless drugs

3.6 tonnes



Particulate matter emissions

Sulfoxide emissions



0.13 kg

Total carbon dioxide emissions/ton

## 265.38



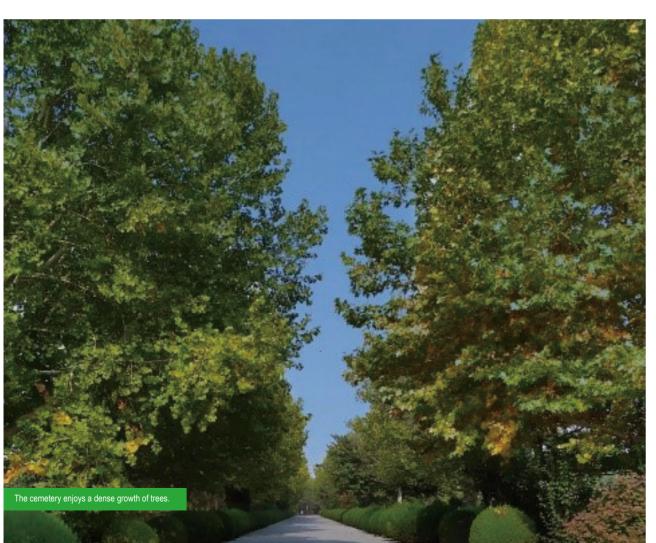
Per captia production of harmless wastes



## **Resource Conservation**

We emphasize containing the impacts of resource consumption and pollution incurred thereof on the environment. We devote continuous efforts to energy management through efficient vehicle use, and water conservation at offices and tomb area by applying the spray irrigation system. In the meantime, we strengthen the recycling of waste water to improve energy efficiency.





## Advocate Green Burials

In response to national policies on environmental protection, we have been continuously advocating civilized sacrifices and green burials. We guide the citizens to conduct concentrated burning and green sacrifices by offering incineration bags. We also introduce ecological alternatives such as flower burials, tree burials, grass burials, and sea burials in a bid to limit environment impact and build an ecological environment.



## **Optimize Cemetery Environment**

We continue to improve the coverage of vegetation in the cemetery, and the maintenance thereof. We also increase the frequency of road cleaning to maintain a beautiful and clean environment. Private vehicles have been replaced by electric shuttle buses for transportation in the cemetery to reduce exhaust emissions and carbon dioxide emissions caused by private cars. In addition, we endeavor to create a comfortable and peaceful environment for the deceased and their family by building a multi-functional cemetery with blooming flowers, green lawns, clear water, and lush forests.

## Case

## Building a green cemetery with concerted efforts

Plant a tree, and nourish a stretch of land. March 12, 2019 ushered in another tree planting day. We celebrated this event with a tree planting ceremony to upgrade the cemetery environment for the deceased and contribute our share of effort, as a compliant and responsible enterprise, to environmental protection.









Tree planting ceremony for a shade of green in the cemetery

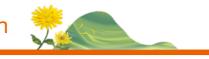
## **Devotion to Public Service for Passing on the Virtues**

We hold dear to the corporate culture of " Let Love Lives On ". Based on this, we commit to revolutionary education, care for vulnerable groups, including the elderly and children, safeguard the legitimate rights and interests of our employees, and support their capacity building and career development, spreading the power of love to all sectors of the society.





## Support Patriotic Education 👌



As a revolutionary education base, we shoulder major responsibilities of burials and worships, cultural exhibitions, and national defense education. During the 70<sup>th</sup> anniversary of the founding of the People's Republic of China, we offered flowers to revolutionary martyrs, and cleaned their tombs to inspire the younger generation to carry forward the revolutionary spirit and contribute to social development.



## Serve Public Welfare



We insist on carrying forward the traditional Chinese culture of respecting the elderly through visiting welfare institutions, senior care centers, and Longhe Care Center, and thus call for society-wide engagement in public welfare activities for vulnerable groups. Besides, we play an active role in "Love and Companionship", a public welfare project hosted by China Funeral Association (CFA). Through this project, we hope to upgrade our abilities of public welfare, and call for social commitment.





Number of beneficiaries from our





Total number of volunteers



Case

## Spreading love in the golden fall

We shoulder social responsibility to carry forward traditional culture. In September 2019, we sent volunteers to Longhe Care Center to provide food and daily necessities for the elderly. Our volunteers walked and chatted with the elderly, and cared for their physical and living conditions. Every minute was beaming happiness, and each single item carried our sincere wishes for them to live long and healthy.



Delivering gifts and keeping them company

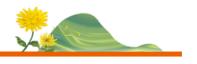
### **Case** Visiting Langfang Social Welfare Institute

In May 2019, upon the arrival of the Children's Day, leaders and staff representatives of the Company wearing red scarfs visited Langfang Social Welfare Institute, and sent gifts and festival greetings to the children there. Towards the end of the visit, our leaders exchanged with their counterparts at the Institute. They hoped to open more channels to support the growth and development of the children, helping them become valuable assets of the society.



Visiting children at care center

## Employee Development



We protect the legitimate rights and interests of employees by setting up a salary management system, providing multi-level welfare, work health and safety guarantees, and emphasizing talent training and development.

## Employee rights and interests

Hong Kong, China

Chinese Mainland



We firmly abide by relevant laws and regulations, such as the *Labor Law* and *Labor Contract Law*, and uphold the principles of equal, open, and fair employment. Applicants and employees are treated equally no matter of their ethnicity, race, gender, and age. We bear zero tolerance to child labor and forced labor. With our efforts, in 2019, the labor contract signing rate reached 100%, and no labor disputes occurred.







## Salary and benefits

We formulate a salary management system consisting of basic salary, merit pay, commission, and wage for seniority, etc. We also purchase social insurance and commercial supplementary insurance for every eligible employee, and provide them with subsidies for skill development, education, and accommodation to lift the quality of life, work morale, and their sense of belonging.



## Democratic management and occupational health

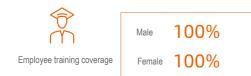
The Company has set up suggestion boxes that guarantee confidentiality. This helps collect helpful feedback and advice. We also arrange regular physical examinations for each employee, and encourage physical exercises that help prevent occupational diseases, so as to build a safe and sound work environment.



## Employee training and development

### Employee training

For primary-level employees, we hold lectures, exchange sessions, and hands-on sessions to impart knowledge regarding service etiquette and fire safety, etc., to build their capacity. We focus on developing management personnel in the forms of professional training and team building, striving to cultivate qualified successors.





employee





### Employee development

Our monthly performance evaluation carries a meaning of twofold: First, it aims to praise outstanding employees, and instill in them a sense of responsibility to make greater contributions, and drive overall work enthusiasm. Second, it intends to encourage underperforming staff to identify the root causes of the unfavorable results, and help them make corrections accordingly and improve their professional skills. At the end of 2019, our top management conducted the annual performance appraisal in terms of annual task accomplishment, monthly performance appraisal results, and daily performance. A total of 12 candidates were shortlisted for "outstanding employee", and after voting, 4 eventually won the title. This practice helps employees get to know themselves, and is in line with our fair, just, and people-oriented management approach.

### Employee care

With the hope of creating a happy work atmosphere, we carry out rich team building activities, and prepare gifts for employees during festivals, such as on Women's Day and Mid-Autumn Festival, thus elevating their sense of happiness and cohesion.



## ESG index

Aspect	Indicator Description		Pages/ Remarks	Description
A. Enviro	nmental			
A1: Emiss	ions			
General Disclosure	Information on policy and compliance with relevant laws and regulations that have a significant impact on the issuer relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste.	•	P16	
A1.1	The types of emissions and respective emissions data.	٠	P16	
A1.2	Greenhouse gas emissions in total (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	•	P16	
A1.3	Total hazardous waste produced (in tonnes) and, where appropriate, intensity ((e.g. per unit of production volume, per facility).	•	P16	
A1.4	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	•	P16	
A1.5	Description of measures to mitigate emissions and results achieved.	•	P16	
A1.6	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved.	•	P16	
A2: Use o	f Resources			
General Disclosure	Policies on the efficient use of resources, including energy, water and other raw materials.	•	P17	
A2.1	Direct and/or indirect total energy consumption by type (e.g. electricity, gas or oil) in total (kWh in'000s) and intensity (e.g. per unit of production volume, per facility).	•	P17	
A2.2	Water consumption in total and intensity (e.g. per unit of production volume, per facility).	•	P17	
A2.3	Description of energy use efficiency initiatives and results achieved.	•	P17	
A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved.	•	P17	
A2.5	Total packaging materials used for finished products (in tonnes) and, if applicable, with reference to per unit produced.	•		IN/AI
A3: The E	nvironment and Natural Resources			
General Disclosure	Policies on minimizing the issuer's significant impact on the environment and natural resources.	•	P17-18	
A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them.	•	P17-18	
B. Social				
D1. Fasala	Employment and Labour Practices			
B1: Emplo	Information on the policies and compliance with relevant laws and regulations that have a significant impact on the issuer			
General Disclosure	relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare.	•	P22	
B1.1	Total workforce by gender, employment type, age group and geographical region.	0	P22	
B1.2	Employee turnover rate by gender, age group and geographical region.	0	P22	
B2: Health	n and Safety			
General Disclosure	Information on the policies and compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards.	•	P23	
B2.1	Number and rate of work-related fatalities.	0	P23	
B2.2	Lost days due to work injury.	0	İ	

		-		
B2.3	Description of occupational health and safety measures adopted, how they are implemented and monitored.	0	P23	
33: Develo	opment and Training			
General Disclosure	Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities.	•	P23-24	
B3.1	The percentage of employees trained by gender and employee category (e.g. senior management, middle management).	0	P23	
B3.2	The average training hours completed per employee by gender and employee category.	0	P23	
34: Labou	ir Standards			
General Disclosure	Information on the policies and compliance with relevant laws and regulations that have a significant impact on the issuer relating to preventing child and forced labor.	•	P22	
B4.1	Description of measures to review employment practices to avoid child and forced labor.	0	P22	
B4.2	Description of steps taken to eliminate such practices when discovered.	0		IN/A
	Operating Practices			
	y Chain Management			
General Disclosure	Policies on managing environmental and social risks of the supply chain.	•	P8	
B5.1	Number of suppliers by geographical region.	0	P8	
B5.2	Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, how they are implemented and monitored.	0	P8	
36: Produ	ct Responsibility			
General Disclosure	Information on the policies and compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress.	•	P10-11	
B6.1	Percentage of total products sold or shipped subject to recalls for safety and health reasons.	0		N/A
B6.2	Number of products and service related complaints received and how they are dealt with.	0	P11	
B6.3	Description of practices relating to observing and protecting intellectual property rights.	0	P6	
B6.4	Description of quality assurance process and recall procedures.	0	P10	
B6.5	Description of consumer data protection and privacy policies, how they are implemented and monitored.	0	P10	
37: Anti-c	orruption		1	
General Disclosure	Information on the policies and compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering.	•	P6-7	
B7.1	Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the cases.	0	P7	
B7.2	Description of preventive measures and whistle-blowing procedures, how they are implemented and monitored.	0	P7	
	Community			
38: Comr	nunity Investment			
General Disclosure	Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities to take into consideration the communities' interests.	•	P20	
B8.1	Focus areas of contribution (e.g. education, environmental concerns, labour needs, health, culture, sport).	0	P20-21	
		0		

Note: the icon of • means "comply or explain" provisions, the icon of o means recommended disclosure provisions.

## **Feedback Form**

### Dear readers:

Thank you for reading the Environmental, Social and Governance Report 2019 of China Wan Tong Yuan (Holdings) Limited. To better satisfy your needs, provide you with more valuable information, help us to improve our social responsibility performance, and enhance our ability and standards in fulfilling our social responsibility, we sincerely hope you provide your valued opinions by giving us feedback in the following ways.

Our contact information:

Address: Unit 3508, 35th Floor, West Tower, Shun Tak Centre, 168-200 Connaught Road Central, Hong Kong

Tel: (852) 39967597 Fax: (852) 83431723

Your evaluation to our report: (Please tick in the corresponding boxes)

Very good	Good	Fair	Bad	Very bad	
	Very good	Very good Good	Very good         Good         Fair	Very good         Good         Fair         Bad	Very good         Good         Fair         Bad         Very bad           Image: Strain Str

Which parts of the Report are you most interested in?

Which information do you think should be reflected but not included in the Report?

Do you have any suggestions for our future social responsibility report?



Address: Unit 3508, 35th Floor, West Tower, Shun Tak Centre, 168-200 Connaught Road Central, Hong Kong www.lfwty.com



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